

California Lions Multiple District Four



Global Membership Team Membership Growth Grant Application and Disbursement Agreement

APPLICATION INSTRUCTIONS

Complete and submit this application to apply for a grant to organize and conduct either District, Region, Zone or Club Membership Growth efforts.

Applicants must provide all information as requested. Applications will not be considered until a **fully completed application and appropriate signatures are submitted.**

Please ensure the date of the event or activity is a minimum of 2 weeks after the date or your completed application is submitted.

All districts, regions, zones and clubs are eligible to participate in this grant program. The maximum grant available is:

District: \$500 (Not to exceed actual expenses)

Region: \$300 (Not to exceed actual expenses)

Zone: \$200 (Not to exceed actual expenses)

Club: \$150 (Not to exceed actual expenses)

**FUNDS ARE AVAILABLE ON A FIRST COME FIRST SERVE BASIS
UNTIL THE BUDGET LIMIT IS MET.**

ACCEPTABLE USES OF FUNDS:

- Printing of membership materials
- Food for a membership event
- Space rental for a membership event
- Printing of marketing materials
- Outside Advertising

Send application to GMT Coordinator PCC David Radtke @
gtliondave@yahoo.com.

Applicants will receive notification of acceptance or rejection of application within 3 working days of receipt of the application.

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APPLICATION

Name & Title	
Membership Number	
Grant Type (District, Region, Zone, Club)	
Name of Grant Area	
Email Address	
Preferred Telephone Number	

Date of event or activity: _____

Name and address of the venue where event/activity will take place: _____

Description of the event/activity: _____

Anticipated number of participants: _____

Membership Growth Goal: _____

Signature of organizer: _____

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DISBURSEMENT AGREEMENT INSTRUCTIONS AND FORM

To receive reimbursement from the Global Membership Team Membership Growth Grant Program the following must be completed:

1. Completed and approved Membership Growth Grant Application
2. Completed Membership Growth Grant Reimbursement Form
3. Copies of all receipts for eligible expenses
4. Completed report on the event/activity

Date of Event _____

Organizer: _____

Approved Grant Type

District

Zone

Region

Club

I represent to the best of my knowledge and belief that all expenses listed were actually incurred and are in conformity with the Membership Growth Grant Program Reimbursement Policy. I understand by virtue of signing this reimbursement claim, it becomes part of the Multiple Districts' official records and may be subject to review by parties normally allowed to make such inspections. I also understand that claims received more than 60 days from the date of the event/activity may not be eligible for reimbursement.

Signature of Organizer: _____

Expenses Description

Amount

Receipt

Expenses Description	Amount	Receipt

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Expenses Description	Amount	Receipt

Use Separate Sheet for additional items if necessary.

EVENT/ACTIVITY REPORT

Describe the actual event: _____

Number of Participants: _____

Number of Event Workers: _____

Potential Members Reached: _____

Members Gained from Event: _____

Date of Completion: _____